

Consultancy Opportunity:

Board Charter Review and Update

About Us

Established in 2012, Innovation Program for Community Transformation (InPact) is a Ugandan National Non-Governmental Organization (NGO) with a strong track record in community development supporting initiatives in Health, Education, Economic Development, and Environmental Conservation in 21 districts in 3 regions of Uganda (Albertine, Ankole, Kigezi). Premised on the Vision of a Socially Developed Community, InPact's Mission is to improve the quality of life of individuals and communities through innovative development solutions.

Overview:

InPact is seeking a skilled and experienced consultant to undertake the crucial task of reviewing and updating our Board Charter. This consultancy opportunity involves aligning our charter with current organizational needs, Uganda's statutory requirements, and relevant laws. The consultant will play a pivotal role in ensuring that InPact's governance structure reflects its evolving status and strategic objectives.

Scope of Work:

The consultant will lead the review and update process, collaborating closely with InPact's leadership and stakeholders. Key responsibilities include:

- Developing Terms of Reference and person specifications for board composition.
- Crafting Standard Operating Procedures (SOP) for meeting operations.
- Defining roles, responsibilities, and code of conduct for board members.
- Proposing compensation structures and board appraisal mechanisms.
- Ensuring legal compliance and addressing related provisions.

Requirements:

- Demonstrated expertise in NGO governance and organizational development.
- Proven track record in drafting and revising Board Charters and related documents.
- Familiarity with Uganda's legal framework and statutory requirements.
- Excellent communication and stakeholder engagement skills.
- Ability to work independently and meet project deadlines effectively.

Contract Details:

- Duration: 10 working days (28th August 2023 to 9th September 2023).
- Location: Kampala, Uganda (with virtual meetings as necessary).
- Remuneration: Gross professional fee of UGX 600,000 per day (total UGX 6,000,000).





- Payment Terms: Three installments tied to deliverables, subject to withholding tax.

How to Apply:

Interested candidates are invited to submit their applications, including a detailed CV and cover letter outlining their relevant experience and approach to the project, to inpactug@gmail.com.

Please reference "Application for Consultancy: Board Charter Review" in the subject line.

Deadline for Applications: **15th August, 2023**

Note: Only shortlisted candidates will be contacted for further consideration.

Join us in shaping the future of community transformation at InPact!

